



**CITY OF WALLED LAKE
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 17, 2015
7:30 P.M.**

The Meeting was called to order at 7:30 p.m. by Mayor Ackley.

Pledge of Allegiance led by Mayor Ackley.

Invocation led by Mayor Pro Tem Ambrose

City Manager Whitt introduced a corrected agenda due to scrivener errors and corrected pages to the Warrant with a recommendation for a motion by Council to Receive and File.

ROLL CALL: Mayor Ackley, Mayor Pro Tem Ambrose, Council Member Helke, Council Member Loch, Council Member Lublin, Council Member Owsinek, Council Member Robertson

ABSENT: None

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: City Manager Whitt, Police Chief Shakinias, Interim Fire Chief Coomer, Finance Director Coogan, Confidential Administrative Assistant Rodgers, and Deputy Clerk Stuart

APPROVAL OF MINUTES:

CM 11-05-15 APPROVAL OF THE SEPTEMBER 15, 2015 REGULAR COUNCIL MINUTES AND THE NOVEMBER 9, 2015 ORGANIZATIONAL COUNCIL MINUTES

Motion by Ambrose, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve the September 15, 2015 Regular Council Minutes and the November 9, 2015 Organizational Council Minutes.

COUNCIL CONSIDERATION:

1. Auditor Presentation – Pfeffer, Hanniford and Palka – for Year Ended June 30, 2015

City Manager Whitt introduced the City's independent auditors, the firm of Pfeffer, Hanniford and Palka. For the firm, Mr. John Pfeffer provided a brief synopsis of the year ended June 30, 2015 budget. Mr. Pfeffer thanked Council for engaging the firm as the city's independent auditors. He said the City has made great strides in their during their budget process in reducing the level of expenditures. He said City Manager Whitt, City Department Heads and Finance Director Coogan have made great improvement in the city's audit records. He said such improvements in turn helps keep the auditing firms costs down. He said his firm is issuing "an

unqualified opinion” of the City’s year end report which is the highest auditing opinion. He said the financial statements were prepared properly which means the City has good controls in place. He said the City was able to add 29% to the Fund Balance and Council has made great strides in improving the City’s finances position. He said new accounting standards are in place that require recording of certain liabilities which in the past were not recorded. He said now the pension liability must be recorded on the balance sheet which reduced the City’s equity down by \$8 million, however even with the \$8 million with the cuts and everything the Council has done over the past year, the City still has a positive asset balance.

Finance Director Coogan added that the pension liability information was always available but it used to be only in the notes to the financial statements, beginning June 2015 the debt is now also recorded on the books; hence the subtraction of \$8 million dollars from total assets. She said the fact that the City could absorb the liability without generating a negative total asset position means the City is in the minority as the majority of the Cities who have had to book this liability are reporting deficits in their government wide reports.

Mr. Pfeffer said the City was able to add monies funds to the Road and sidewalk Fund which is significant accomplishment.

Council Member Lublin asked about the time line ending of June 30, 2015 he asked what the process was.

City Manager Whitt said this is the year end of what was spent the previous fiscal year; this is not the current year budget process. He said the next budget process will begin after the beginning of the New Year.

City Manager Whitt said he would like to have the auditors for a subsequent meeting after Council has a chance to review the audit documents presented this night. The Mayor suggested and Council agreed the February 2016 meeting would be a good time to have the auditors on the agenda.

CM 11-06-15 MOTION TO RECEIVE AND FILE THE JUNE 30, 2015 YEAR END AUDIT

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To receive and file the June 30, 2015 Year End Audit.

Mr. Pfeffer suggested that between now and the end of the year December 31, 2015, the Council should have a formal motion to approve the year end audit records and send to the State of Michigan.

CM 11-07-15 MOTION TO APPROVE JUNE 30, 2015 YEAR END AUDIT RECORDS

Motion by Owsinek, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve the June 30, 2015 year end audit records.

2. CDBG Program Year 2016 Recommendation – Request to Schedule Public Hearing

Deputy Clerk Stuart said there is a required public hearing as part of the Community Development Block Grant application process. She requested to set date for Tuesday, December 1, 2015 at 7:30 p.m.

CM 11-08-15 SCHEDULE PUBLIC HEARING FOR DECEMBER 1, 2015 AT 7:30 P.M. FOR COMMUNITY DEVELOPMENT BLOCK GRANT 2016 PROGRAM YEAR

Motion by Robertson, seconded by Lublin, CARRIED UNANIMOUSLY: To schedule public hearing for December 1, 2015 at 7:30 p.m.

3. Honeywell Heating System Controller Replacement

Chief Shakinis said one of the controllers in the heating unit failed. He said he is requesting approval for single source vendor, Honeywell Heating Systems for a controller replacement. He said Honeywell has been providing services to the City for several years.

CM 11-09-15 APPROVE HONEYWELL HEATING SYSTEM CONTROLLER REPLACEMENT FOR \$12,495.00 FROM LINE ITEM 265 399 934 000

Motion by Loch, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve Honeywell Heating System Controller Replacement for \$12,495.00 from line item 265 399 934 000.

4. Total Security Solutions – Protective Glass

Chief Shakinis said he and the City Manager have been reviewing City property for security of the complex. He explained that City Hall is not as secure as the Police, Fire and Public Services Department Buildings. He said Total Security Solutions has provided this service in Milford with great success.

Mayor Ackley asked about being able to hear through the glass. She explained she has this type of glass at her employment and often she has to ask the individuals into her office because the glass causes hearing issues. Police Chief Shakinis said there will be a sliding glass window at the side counter area that will be able to open back and forth if necessary.

CM 11-10-15 APPROVE TOTAL SECURITY SOLUTIONS BID IN THE AMOUNT OF \$8,729.00 FOR PROTECTIVE GLASS INSIDE CITY HALL

Motion by Lublin, seconded by Helke, CARRIED UNANIMOUSLY: To approve Total Security Solutions Protective Glass bid in the amount of \$8,729.00 for protective glass inside City Hall.

5. Capital Purchase of Kubota 4WD Tractor

Finance Director Coogan said the Department of Public Services is requesting to purchase a 4WD Kubota tractor. She said they have one that is nine years old which is old for the amount of

use it receives. She said this purchase is on the schedule of Capital Improvement purchases. She said they will keep the old one to use around public safety campus.

**CM 11-11-15 APPROVE BID FROM WEINGARTZ TO PURCHASE KUBOTA 4
WD TRACTOR**

Motion by Robertson, seconded by Loch, CARRIED UNANIMOUSLY: To approve bid from Weingartz to purchase a Kubota 4WD Tractor.

MAYOR'S REPORT:

Mayor Ackley wished everyone a Happy Thanksgiving.

COUNCIL REPORT:

Council Member Owsinek reported on the last Trailway meeting and said the purchase agreement for the property was extended to December 31, 2015. He said discussion was held about who would be the Interim Director for the Trailway since the departing of the previous director, three ideas came to pass. He asked for Council's opinion on the process for selecting the next Interim Director. He said the next meeting is November 24, 2015. He said he contacted two individuals who he personally contacted and would work for \$30/hr. He said the previous trail director was paid \$50/hr.

Council Member Robertson said he would rather see an applicant not related to Walled Lake, Wixom or Commerce Township be the interim director. He said if someone can be found who has knowledge of trails and is willing to work for \$30 was his choice.

Council Member Owsinek said the purchase agreement is at the MDEQ and the Trailway Council has had a meeting with MDOT about the bridge over M-5 highway and it is expected to be completed in 2016. He asked that Council get back with before the November 24, 2015 Trailway meeting.

City Manager Whitt suggested an independent consultant. He said there is often an illusion that there is no cost to the taxpayer for this trail project, but this is wrong. He said there will be a perpetual cost for this Trailway and the staff. He said when the purchase is completed; Walled Lake will be perpetually responsible for the maintenance of this trail and trail way and administration. Manager Whitt stated that informational packets regarding the project will be provided to the new members of council.

Mayor Ackley said the trail committee needs to be guided more economically sound. Council Member Owsinek said currently the owner of the railroad has reimbursed by the State, however, some of those costs will not be reimbursed and this will be coming to the municipalities for payment.

City Manager Whitt said the Trailway council is moving toward the purchase.

CITY MANAGER'S REPORT:

- 1. Departmental / Divisional Statistical Reports**
 - a. Police**
 - b. Fire**
 - c. Code Enforcement**

**CM 11-12-15 MOTION TO RECEIVE AND FILE DEPARTMENTAL /
DIVISIONAL STATISTICAL REPORTS**

Motion by Ambrose, seconded by Owsinek, CARRIED UNANIMOUSLY: To receive and file the Departmental / Divisional Statistical Reports.

CORRESPONDENCE: None

ATTORNEY'S REPORT:

- 1. Executive Session to discuss two pending litigations**

City Attorney Vanerian said there are two items he wished to discuss; one he is not requesting executive session he is just providing update, the second he is requesting an executive session.

**CM 11-13-15 MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS
PENDING LITIGATION**

Motion by Ambrose, seconded by Lublin,

Roll Call Vote:

Yes: (7) Ambrose, Helke, Loch, Lublin, Owsinek, Robertson, Ackley
No: (0)
Absent: (0)
Abstain: (0)

(7-0) UNANIMOUSLY CARRIED

NEW BUSINESS:

- 1. Proposed Resolution 2015-35 Special Assessment – Drains**

**CM 11-14-15 MOTION TO APPROVE RESOLUTION 2015-35 SPECIAL
ASSESSMENT TAYLOR-LADD DRAINS TO WINTER 2015 TAX
ROLL**

Finance Director Coogan explained the Oakland County Water Resource Commission assesses and works on drains in the municipalities on certain parcels that have county drains. She said it is then billed to the municipality. She said the assessment is passed onto the parcels that receive the drain work as a special assessment.

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To approve Resolution 2015-35 Special Assessment Taylor-Ladd Drains to winter 2015 tax roll.

2. Proposed Resolution 2015-36 RRRASOC Amended Articles of Incorporation

Mr. Whitt reported that Ms. Chelsea Rodgers also serves as the Treasurer of Recovery Resource Recycling Authority of Southeastern Oakland County (RRRASOC). Ms. Rodgers explained the articles need to be updated to note those communities who have left the authority and those who are joining. Ms. Rodgers introduced Mr. Mike Csapo. Mr. Csapo said he is the manager of RRRASOC. He provided a brief explanation of RRRASOC and he said the City engages their residents very well for recycling efforts. He said the following communities have adopted the amended articles; Novi, Farmington, Farmington Hills, South Lyon, and South Lyon. He said this allows an increase in events which Walled Lake residents will have access to, increase the awareness and provide more opportunity for those who wish to participate in recycling.

Council Member Helke asked how the City's percentage of recycling is accounted for. Mr. Csapo said by reports from recycling haulers, it is passed over a scale that measures it.

CM 11-15-15 MOTION TO APPROVE RESOLUTION 2015-36 RRRASOC AMENDED ARTICLES OF INCORPORATION

Motion by Loch, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve Resolution 2015-36 RRRASOC Amended Articles of Incorporation.

AUDIENCE PARTICIPATION: None

COUNCIL COMMENTS:

Council Member Loch wished everyone a very happy thanksgiving. She said Walled Central High School band is a participant in this year's Thanksgiving Day Parade.

Council Member Helke said her husband went hunting and won a shot gun and was able to take down an 11 point buck. She said he was interviewed and it would be on YouTube.

Mayor Pro Tem Ambrose welcomed the new Council members and wished everyone a happy thanksgiving.

BILLS FOR RECEIPT AND FILING:

CM 11-16-15 BILLS FOR RECEIPT AND FILING WARRANT #10-2015

Motion by Ambrose, seconded by Robertson, CARRIED UNANIMOUSLY: To receive and file the transfers on Warrant #10-2015 in the amount of \$297,024.04

CM 11-17-15 BILLS FOR RECEIPT AND FILING WARRANT #11-2015

Motion by Ambrose, seconded by Owsinek, CARRIED UNANIMOUSLY: To receive and file the transfers on Warrant #11-2015 in the amount of \$1,247,647.15.

City Manager Whitt asked Finance Director Coogan to explain the payment in lieu line on the warrant. Finance Director Coogan said the current Collective Bargaining Agreements permits those full time employees who do not participate with the insurance program offered by the City to receive a payment in lieu. She said the City currently has two full-time employees who receive this.

Council recessed 8:40 p.m.

Council entered into executive session at 8:53 p.m.

Council rose from executive session at 9:38 p.m.

Meeting Adjourned at 9:39 p.m.

Jennifer Stuart, Deputy Clerk

Linda S. Ackley, Mayor